



Tips to help you and us process your Paycheck Protection Program loan for Draw 2 quicker:

1. If your First Draw Forgiveness has been submitted to SBA and it has not been decisioned, SBA will not approve a Second Draw request until the First Draw Forgiveness has been decision.
2. If your First Draw loan is not with GBT but your applying for a Second Draw with GBT, you must provide the First Draw SBA loan number when your completing your application. This is not the bank loan number but the SBA loan number. SBA requires this and if the number does not match, your application will be declined.
3. The Second Draw application requires you to attach at least two sets of financial information. One for 12 months of payroll and one for the quarterly [gross receipt's](#) comparison from 2019 to 2020. If you submit tax returns only, that will not be enough information to determine if the 25% reduction in quarterly income occurred.
4. Do not use a PO Box anywhere on the application. SBA cannot accept PO Box's and they will deny an application if a PO Box is listed, even if it is listed in the second address line.